

Service Period Y/Checked	NOTE: THIS SERVICE CHECK IS BEST TO BE PERFORMED BY A TRADESPERSON Eg: Mechanic, engineer, builder, etc		Document Date: 23/10/23. Every year, check for new service document updates at www.pilatesequip.com/instructions
	If you don't understand an instruction, please contact Pilatesequip™ for a clarification		Document number: REFTRAP 27102023
	Reformer Half Trapeze Tower (use for Pilatesequip™ equipment only)		Daily
			Weekly
		Monthly	
		Quarterly	
Push Through Bar		How to fix	
1	Q	Check that the Push Through Bar/Swing Bar is not bent or twisted	Bend/twist Push Through Bar back into shape
2	Q	Check the 2x eye nuts on the Push Through bar are tight	Tighten bolts, re-apply Loctite
Push Through Bar - Pull Ring Adjustment Version			
3	Q	Check that the Ring on the Push Through Bar adjustment are not damaged	BE CAREFUL. Pull ring and lower Push Through Bar so the Pin isn't located in the hole. Replace ring
4	W	Check that the rings on the Push Through Bar adjustment, are not coming off	BE CAREFUL. Turn the ring in the direction that the ring is on the pin, not coming off the pin.
Push Through Bar - Black Indexing Pin Adjustment Version			
5	W	Check that the Indexing Pins on the Push Through Bar adjustment are returning back into the adjustment holes	Replace Indexing Pin
6	W	Check that the Indexing Pins on the Vertical Slide Bar adjustment are returning back into the adjustment holes	Replace Indexing Pin
Metal Frame			
7	Q	Check the Attachment Bolts to the Reformer are tight	Tighten
8	Q	Check Warning Sticker isn't worn or removed	Replace
9	Q	Check the Pulley Uprights adjust up and down, and that the locking Indexing Knobs works	Contact Pilatesequip™
10	Q	Check the Pulley's U-shape saddles and bolts are secure to the eyebolts	Tighten the little bolt on the U-shape saddle
11	Q	Check eye nuts on the square metal Mounting Rail are tight	Tighten
Eyebolts for Springs			
12	Q	Check that all eye bolts on the metal framework are tight	Tighten
13	Q	Check that all eye bolts aren't bent or damaged	Replace
Springs			
14	W	Check all springs by slightly stretching the spring from the spring's loops or clips at the end of the spring, until the coils just start to open. If a small section of the spring barrel separates while the rest of the coils remain close, the spring is faulty. Also look for obvious bend/kinks in the spring's barrel. Make sure that spring's loops haven't travelled up the spring's coned coils	If any springs show these issues, replace spring
15	W	Check all spring clip arms are closing properly	Replace
16	Q	Check age of springs. It's recommended to replace Trapeze Springs that are older than 4 years	Replace springs
Upholstery			
17	D	Clean all vinyl upholstery daily, as a minimum. Use a mixture of water and some ordinary mild "Sunlight Pure Soap", cut into little flakes and placed in a spray bottle. Clean with a towel, cloth or paper towel. NOTE: Don't use other products such as chemicals, bleach, tea tree or eucalyptus oils, alcohol wipes or methylated spirits, or detergents- as they deteriorate vinyl. Human sweat also causes vinyl deterioration. The vinyl has an antibacterial coating and doesn't need harsh cleaners.	See equipment instructions
18	Q	Check Bed upholstery for damage	Recover - Call local upholsterer
Straps			
19	W	Check Safety Strap sewing isn't coming undone	Replace
20	W	Check Safety Strap Clip's gate works.	Replace
21	Q	Check Hand Straps that sewing isn't coming undone	Replace